

October 23, 2023

Dear Parents,

The Head of School Search Committee has been working with consultants from *The Education Group* over the past several months on recruitment for our next Head of School. We have developed a link on the website with information on the [HOS Search](#), and we are pleased to update the SMES community on our progress.

Our consultants have had conversations with approximately 20 prospective candidates. They narrowed that list to the five most qualified individuals and presented their credentials to the Search Committee. After reading those materials, we conducted semifinal interviews by Zoom with the candidates.

We are pleased to announce that three of those candidates and their spouses will be visiting SMES and Edmond for more extensive interviews. The candidates will be on campus to meet with parents, students, faculty, and administration. Out of respect for each candidate's privacy, the identity of the candidate, along with a brief biography, will be released immediately before each visit. The candidate's information will also be posted to the [Head of School Search](#) webpage prior to their visit, where you will also find our school profile information and timeline for this process.

Parents will have the opportunity to meet with candidates as follows:

Candidate #1 - **Monday, October 30th, 5:30-6:15 pm,* SMES Library OR
Tuesday, October 31st, 9:10-9:40 am, SMES Taylor Hall**

Candidate #2 - **Monday, November 6th, 5:30-6:15 pm,* SMES Library OR
Tuesday, November 7th, 8:30-9:00 am, SMES Library**

Candidate #3 - **Monday, November 13th, 5:30-6:15 pm*, SMES Library OR
Tuesday, November 14th, 8:30-9:00 am, SMES Library**
***Childcare available at BTC for parent(s) who are attending the meeting**

As interim HOS, Rob Kelley will be involved in meeting with each candidate and providing support to the finalists as they visit our school. After meeting with each finalist, you will be able to provide feedback to the search consultants following the candidate visits.

We look forward to your participation in this process.

Sincerely,

Amy Costner-Lark

Deb Bryant

Ashley Weedn

Amy Costner-Lark & Deb Bryant
Chair, Head of School Search Committee
Co-Chair, Head of School Search Committee

Ashley Weedn
President, Board of Directors