

the Bulletin



July 2010

St. Mary's Episcopal School

What You Will Find in this Mailing: *This Bulletin will be posted on our website: www.smesedmond.org*

(we have color-coded papers for your convenience)

- Orientation Day Information – located in this Bulletin
- Orientation Day Information (in this Bulletin) and special beginning of the year class schedules (yellow) for those enrolled in:
Preschool classes, Prekindergarten classes & Kindergarten classes
- Lunch Information (in this Bulletin)
- Advertising opportunities that also benefit SMES (in this Bulletin)
- Expansion Update (in this Bulletin)
- Updated SMES calendar (green)
- Uniform Update (gray)
- Parent Organization Information – (orange)
- Birthday Book Club – benefiting our library program (pink)
- New Family Flyer – Pre-orientation day meeting (red)

**IF YOU DID NOT RECEIVE YOUR JUNE PACKET
PLEASE CONTACT THE OFFICE AT 341-9541.**

**Note that all information and forms mailed in June can be found
on the NEED TO KNOW page of our website:**

www.smesedmond.org

Summer Office Hours

The office is officially open:

JULY- AUGUST 9th Tuesday through Thursday, 8:30AM – 1:00PM

Or by appointment!

**PLEASE NOTE THE SCHOOL BUILDING WILL BE CLOSED JULY 28TH
FOR CARPET & ROTUNDA CLEANING**

We will resume normal business hours beginning:

TUESDAY, AUGUST 10

8:00 AM – 4:00 PM

BUSINESS OFFICE NOTICE

Tuition payments began July 2010 with remittance of the Annual payment or the first of nine monthly payments via ACH transfer. Contact Kerry Housley at 341-9541X102 if you have questions regarding the status of your account with St. Mary's Episcopal School or need more information regarding your tuition payment.

LUNCH UPDATE:

MENU: Connie White has been working with Dana Tilford, registered dietitian; to better meet our school focus on wellness. Our overall nutritional goal is to provide the healthiest lunch options available to us through our catering service and in consideration of what we know will be popular selections for our students. Our goals include offering: the least amount of processed foods possible, more fresh fruits and vegetables, better balance of the food groups within a recommended caloric intake for our age students and less sweets and desserts. Each month Dana will review our menu selections, offering healthy suggestions. We also plan to offer an opportunity for interested family members to meet with Dana to discuss healthy lifestyle menus. Dana has also made recommendations for healthier school snacks.

ORDERING: Parents order school lunches online through Orgs On-Line Software Services. The link is available on the school website www.smesedmond.org or directly at <http://schoolcode.orgsonline.com> User information from last school year is still valid. New families will need to set up a user ID. Detailed instructions are available in the school office. **FIRST TIME USERS** Log in as a **FIRST TIME USER**. This option appears on the left side of the screen.

- Enter the SMES school code: **134SMESOKOK**
- Follow the on-screen prompts to set up your "Family Account"

LUNCH MENU'S FOR AUGUST & SEPTEMBER WILL BE UP AUGUST 1 AND YOU MAY BEGIN PLACING ORDERS AFTER THAT DATE. Please note start dates for our lunch program.!

Our Hot Lunch Order Program Begins:

- Tuesday, August 24 for First – Fifth grade
- Monday, August 30 for all day kindergarten and all day prekindergarten

(students will always have the option to either bring a lunch or purchase a lunch from our program)

BEYOND THE CLASSROOM

BTC is a St. Mary's program, which provides extended day options with an early morning class before school begins, and/or late afternoon class at the end of the school day. **This program will officially start on Tuesday, August 24.** Please check the BTC table on Orientation Day for enrollment information or to sign up for early release days if needed. **Class size is limited -- if interested or need additional information, call the school office (341-9541).** If space allows, we will offer drop-in opportunities throughout the school year. APPLICATION FOR Beyond The Classroom Program (BTC) IS LOCATED ON OUR WEBSITE, on the NEED TO KNOW page.

ADVERTISE OPPORTUNITIES YOUR BUSINESS AND HELP SUPPORT OUR SCHOOL:

Directory Advertising

Would you like to have your business card prominently displayed in our school directory? We are asking for a donation of \$10.00 to help cover the cost of printing. Please mail or bring your business card and check to the school no later than August 31.

Sponsor Our Lunch Program:

Be a GOODWILL UNDERWRITER to help sponsor our online lunch program. This online system has made ordering school lunches more convenient for our families and more efficient for our school. As a GOODWILL UNDERWRITER, your company name or logo will be displayed on the online ordering system web pages for all parents to see each month when ordering or anytime they check the lunch webpage for information. This contribution is \$375.00 for the 2010-2011 school year. For more information contact the business office at 341-9541 X102. We only have a few spaces left.

Friendly Reminders!!!!

School- Supplies:

For those who **did not pre-order** school supplies through Innisbrook, you will find school supply lists for all students, Preschool—5th grade for the 2010-2011 school year, posted on SMES' website, www.smesedmond.org, on the **NEED TO KNOW**.

T-Shirt Orders

The 2010-2011 shirt/book bag order for those who have not completed is still available on the **NEED TO KNOW** page of our website. To guarantee your student's t-shirt orders will be available on Orientation Day, get your orders turned in **NOW**. Late orders will continue to be taken through Orientation Day and will be processed as quickly as possible.

Student/Family Information forms: We will need this requested forms on file for your student(s) by orientation day. This form (GOLD sheet sent in June mailing). Is also posted on our website Need to Know Page.

EXPANSION COMMITTEE UPDATE

JULY 2010

Your Fundraising Committee has been hard at work during these lazy (and hot!) days of summer. The total amount raised or pledged thus far is \$101,525.50! We have less than \$50,000 left to go before we reach our goal of \$150,000 and are able to break ground on Phase 3 of the expansion. If you have not yet pledged, know individuals or organizations that would consider pledging to St. Mary's or work for an organization that has a corporate match program, **NOW IS THE TIME TO GIVE!** Thank you to all those who have contributed to this exciting adventure.

Additional updates regarding expansion efforts include: 1) the school board has contracted with the Stacy Group to provide design services for the new building. They will provide architectural renderings for both Phase 3 and future Phase 4. This will aid in both master planning, as well as long-term fundraising. 2) Final interviews are taking place, with the hopes of having a Development Director hired by August 1st. This position is vital for growing our school and fundraising.

Information regarding the expansion will be set up at orientation and parent nights at the beginning of September. If you have any questions, please don't hesitate to contact myself, Nancy, or any member of the expansion committee.

Enjoy the rest of your summer!

Sincerely,

Elizabeth Hall

ORIENTATION DAY INFORMATION:

Monday, August 23, KINDERGARTEN THROUGH FIFTH GRADE students and parents will participate in Orientation **during the hours of 9:00—11:00am.**

Tuesday, August 24, PRESCHOOL AND PREKINDERGARTEN students and parents will participate in Orientation **during the hours of 9:00—11:00am.**

PROCEDURE: This is a come and go format. Report to your student's classroom **first**. This is a time for your student to meet his/her teacher and to see her/his new classroom. You will also have an opportunity to sign up as a classroom volunteer for various activities and services, and to receive a packet from your child's teacher. After you visit the classroom, proceed to Taylor Hall. In Taylor Hall you may visit the used uniform sale and t-shirt table display, turn in any missing forms, check your directory listing, and sign up for Parent Organization and other school activities.

- ✓ **ALL STUDENTS WILL RECEIVE A LETTER FROM THEIR CLASSROOM TEACHER A FEW DAYS PRIOR TO ORIENTATION DAY.**
- ✓ **ALL STUDENTS SHOULD BRING SCHOOL SUPPLIES ON ORIENTATION DAY — DO NOT LABEL (INNISBROOK ORDERS WILL BE IN THE CLASSROOM)**

THE FIRST WEEK OF SCHOOL:

Classes for **FIRST – FIFTH GRADE** begin, **Tuesday, August 24.** This will be a regular day with arrival beginning at 8:15 and departure beginning at 3:15. **BTC will begin this day for enrolled students. Our lunch program begins on this first day of school (or you can bring lunch for first – fifth grades). Don't forget to sign up for August and September lunches.**

Special first week schedules for kindergarten, prekindergarten and preschool are located on a separate sheet in this packet.

We look forward to seeing all of our St. Mary's families to begin our new school year.