



# the BULLETIN

July – 2011

St. Mary's Episcopal School



In this mailing, you will find the following inserts:

- Uniform and School Clothing Information (blue)
- New Parent Pre-Orientation - From the Head of School, Nancy Hetherington (red)
- Letter - From your Parent Organization President, Regina Hedrick (letterhead)
- A Giving Card from the Parent Organization (green)
- Library Book Club Opportunities (cream)

Other information included:

- Lunch Program
- Beyond the Classroom (BTC)
- Construction Update
- Orientation Day

If you did not receive your June packet of information, please call the office, 341-9541.

Also, this *Bulletin* and the PO letter will be e-mailed to you this week. If you do not receive it, please let us know as soon as possible. All additional school information from this point forward will be e-mailed to you.  
Thank you!

Reminders

- **T-Shirt Orders Forms** must be received no later than JULY 27 in order to receive on orientation day. Orders will extend however, throughout the year. Pre-ordered t-shirts will be in your students' classrooms on orientation day.
- **Encore and Strings Information**  
If you have not yet pre-enrolled for *Encore* or *Strings*, or would like more information on either program, please contact Mrs. Day at [lday@smesedmond.org](mailto:lday@smesedmond.org).
- **2011 – 2012 Calendar**  
School and Parent Organization calendars can be found on the front page of the school's website: [www.smesedmond.org](http://www.smesedmond.org).
- **School Supplies**  
School supply listings for all classes, Preschool through 6<sup>th</sup> grade, are located on our website [www.smesedmond.org](http://www.smesedmond.org). Click the *Need to Know* button. If you pre-ordered supplies through Innisbrook prior to the close of the school year, your student's supplies will be in their classroom on orientation day.

## Summer Office Hours

**JULY 11<sup>th</sup> – July 27<sup>th</sup>**

**Monday - Thursday, 9:00 a.m. – 1:00 p.m.**

**JULY 28<sup>th</sup> – August 5<sup>th</sup>**

**CLOSED** for parking lot resurfacing, carpet cleaning and floor polishing ☺

**AUGUST 8<sup>th</sup> - Begin regular hours:**

**Monday – Friday, 7:30 a.m. – 4:30 p.m.**

**Please call the office to arrange for an appointment outside of the above stated hours, if needed. We will be happy to accommodate you!**

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## Lunch Program

As briefly mentioned in the June *Bulletin*, we have contracted with Benchmark, a new lunch vendor for the 2011-2012 school year. We are excited to work with them, as they have come highly recommended by other private schools in our area. Benchmark offers a fresh and healthy, portion controlled, variety of child-friendly food for our students. Their menu items will contain less processed foods and more calorie conscious items that are supervised by their nutritionist to provide healthy menu choices.

### Ordering Lunch

Order school lunches online through Orgs on-Line software services. The link is available on the school website [www.smesedmond.org](http://www.smesedmond.org) or directly at <http://schoolcode.orgsonline.com>. User information from last year is still valid. The school code is: 134SMESOKOK.

New families will receive a separate mailing with detailed instructions on how to set up and use a new family account with Org on-Line. This information is also available in the school office.

### Lunch Prices

- \$4.00 per lunch when ordered on-line from the first of the month through the 15<sup>th</sup> of the month; after the 15<sup>th</sup>, on-line ordering is CLOSED for the month.
- \$5.00 per lunch after the 15<sup>th</sup> of each month when ordered directly through the school

## Beyond the Classroom

BTC provides extended day options with an early morning class before school and/or late afternoon class at the end of the school day. The program will officially begin on Tuesday, August 23<sup>rd</sup>. Please check the BTC table on orientation day for enrollment information, or you may go to the school's website [www.smesedmond.org](http://www.smesedmond.org) for enrollment forms. Please note that class size is limited, so please submit your information at your earliest convenience.

## Construction Update – *Exciting times for St. Mary's School!*

The new construction is progressing slightly ahead of schedule and is coming together wonderfully. Painting is taking place throughout the entire building. The hallways are repainted and accent colors are being added. You are going to *love* the new colors! All doorframes will be repainted and new rubber bases will be installed down all hallways. Lockers for the middle division will be installed soon, and new furnishings are being delivered daily.

## Orientation Day

**Monday, August 22<sup>nd</sup>**

**2<sup>nd</sup> – 6<sup>th</sup> grade**

**8:30 a.m. to 10:30 p.m.**

**Preschool – 1<sup>st</sup> grade**

**9:30 a.m. to 11:30 a.m.**

- Come-and-go format
- Report first to student's classroom. If your student is in 5<sup>th</sup> or 6<sup>th</sup> grade, report to his/her homeroom teacher (Mrs. Woods – 5<sup>th</sup> grade; Mrs. McLoughlin – 6<sup>th</sup> grade). This is a time for you and your student(s) to meet his/her teacher, become acquainted with the classroom, and pick up a packet from the teacher. Volunteer sign-up opportunities will be available.
- If your student is in 5<sup>th</sup> or 6<sup>th</sup> grade, follow your student's class schedule to meet all of his/her core teachers. If you have a 4<sup>th</sup> grade student, don't forget to stop by and say hello to Mrs. Woods who will be teaching 4<sup>th</sup> through 6<sup>th</sup> grade Language Arts.
- After visiting the classroom(s), proceed to Taylor Hall where you will find:
  - Used uniform sale and t-shirt order forms
  - Parent Organization sign-up opportunities
  - And more!

Please tell you student(s) to look for a letter from their classroom teacher a few days prior to orientation day. And, bring unlabeled school supplies on orientation day. (Innisbrook orders will be in the classrooms.)

**First day of classes – Tuesday, August 23<sup>rd</sup>. See you SOON!**

\*All forms mentioned and/or included in this mailing are located on our website at [www.smesedmond.org](http://www.smesedmond.org). Click on the *Need to Know* button to print a copy.